

**Grade 1 field trip –**  
**Edmonton Valley Zoo**  
**May 10<sup>th</sup>, 2017**



This letter addresses the procedures of the GSACRD #734 Administrative Policy 260, Field Trips and Excursions.

**BE SURE TO READ ALL THE INFORMATION IN THIS PACKAGE.**

---

**Educational Assessment**

**The educational value of the trip:** We will be visiting the Edmonton Valley Zoo and participating in the “Night Creatures” program, which is linked to our Science curriculum. Students will discover adaptations of night-loving animals that live at the zoo. They will also visit familiar and exotic animals from around the world that are most active at dusk and dawn. In this program, the students will get a few hands-on encounters with some of the smaller zoo animals, touching some animal artifacts and learning based activities.

**Destination:** Edmonton Valley Zoo

**Detailed itinerary:**

9:00 am – bus leaves for Edmonton Valley Zoo

9:30 am – bus arrives at Edmonton Valley Zoo

9:30 am – 1:45 pm – students will see the animals and participate in the Night Creature program. Students will bring both their snack and lunch to eat while there.

1:45 pm – students prepare for buses

2:00 pm – bus leaves for school

2:30 pm – bus arrives at EMP

**Mode of transportation:** bus

**Financial costs and arrangements:** \$11.00 per student

**Supervision:** 1 supervisory teacher and 4 volunteers per class, in order to provide a required minimum.

**Student Expectations:**

- Students are expected to behave in the same manner as they are expected to behave in school.
- Students are required to bring any required medication and administer as needed.
- Students are required to remain with their designated group at all times.

**Parent/Guardian Expectations:**

- Ensure that children are appropriately dressed for the weather / bus.
- Read and sign this document and return the school’s portion by **May 3<sup>rd</sup>, 2017.**

**Safety Assessment**

**State special risks associated with the activity(ies) and the procedures and precautions for these risks.**

- A 1 to 5 supervision ratio.
- In the event of injury, illness or unusual circumstances, the following safeguards will be in place: student will bring required medication in a backpack, first aid kits will be available, we will have access to cell phones.
- Medical personnel will be phoned if necessary and parents will be contacted.

**Student medical conditions and information procedures:**

Medical Conditions:  YES  NO

Details of the medical conditions and the medication being sent on this trip:

Medication needs to be administered by teacher while on the field trip/activity  
 Allergies include: \_\_\_\_\_ Epi-pen is required:   
 Asthma \_\_\_\_\_ Inhaler is required   
 Specialized transportation \_\_\_\_\_  
 Other: \_\_\_\_\_

Please note: Any medical or required equipment needed for your child on this trip/activity must be checked by the parent to ensure that it is in working order prior to the trip and either in the child's possession or the teacher's possession upon your instruction. This includes epi-pens, and inhalers.

**Written Consent**

Parents/guardians must provide written consent for their child(ren) to attend any given field trip. Teachers are **NOT** able to accept verbal permission given over the telephone. A student will not be able to attend a field trip unless the teacher has received a fully completed and signed consent form for each child.

I have read and understood the educational and safety assessment provided concerning the detailed school activity. Please be aware that with any activity there are some risks.

I give permission for my child \_\_\_\_\_ to attend the Edmonton Valley Zoo field trip on May 10<sup>th</sup>, 2017.

I hereby authorize any of the supervisors to administer medical attention that the above named student requires and to make any arrangements requires for emergency transportation. I assume all responsibility for the costs of such transportation.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Work Telephone: \_\_\_\_\_

Cellular Telephone: \_\_\_\_\_

Alternate Emergency: \_\_\_\_\_

**Please select your payment option:**

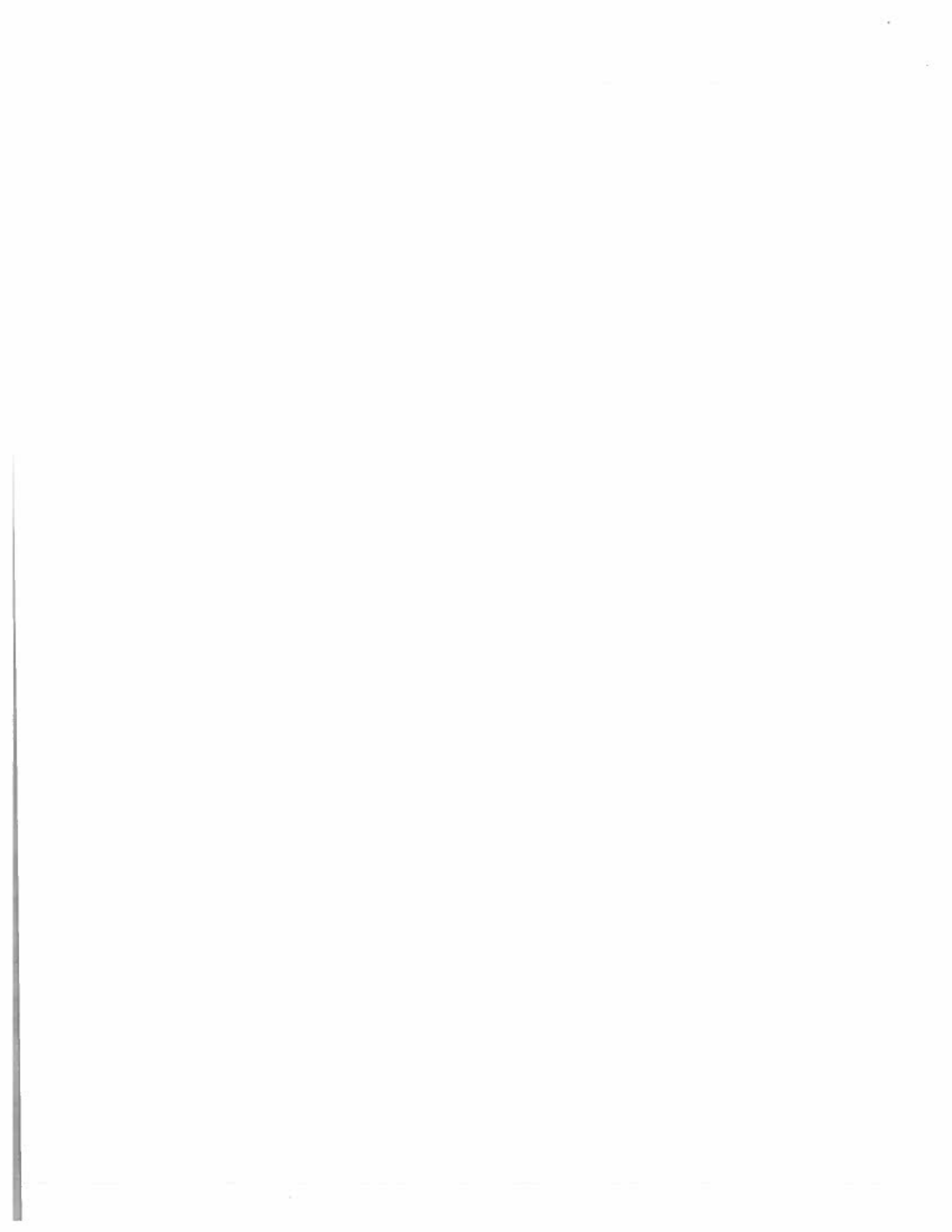
\$11.00 cash  \$11.00 cheque  \$11.00 School Cash Online  
(<https://GSACRD.schoolcashonline.com>)

Please use the Parent Reserve Fund (for those experiencing financial difficulties).

I am interested in acting as a parent supervisor for this field trip. I have all of the proper documentation.

- Child Welfare Check
- Criminal Record Check
- Volunteer Form

*Please complete this form and return it to your child's homeroom teacher  
by Wednesday May 3<sup>rd</sup>.*



*Please retain this copy  
for your own information*

**Grade 1 field trip –  
Edmonton Valley Zoo  
May 10<sup>th</sup> 2017**



This letter addresses the procedures of the GSACRD #734 Administrative Policy 260, Field Trips and Excursions.

**BE SURE TO READ ALL THE INFORMATION IN THIS PACKAGE.**

**Educational Assessment**

**The educational value of the trip:** We will be visiting the Edmonton Valley Zoo and participating in the “Night Creatures” program, which is linked to our Science curriculum. Students will discover adaptations of night-loving animals that live at the zoo. They will also visit familiar and exotic animals from around the world that are most active at dusk and dawn. In this program, the students will get a few hands-on encounters with some of the smaller zoo animals, touching some animal artifacts and learning based activities.

**Destination:** Edmonton Valley Zoo

**Detailed itinerary:**

9:00 am – bus leaves for Edmonton Valley Zoo

9:30 am – bus arrives at Edmonton Valley Zoo

9:30 am – 1:45 pm – students will see the animals and participate in the Night Creature program. Students will bring both their snack and lunch to eat while there.

1:45 pm – students prepare for buses

2:00 pm – bus leaves for school

2:30 pm – bus arrives at EMP

**Mode of transportation:** bus

**Financial costs and arrangements:** \$11.00 per student

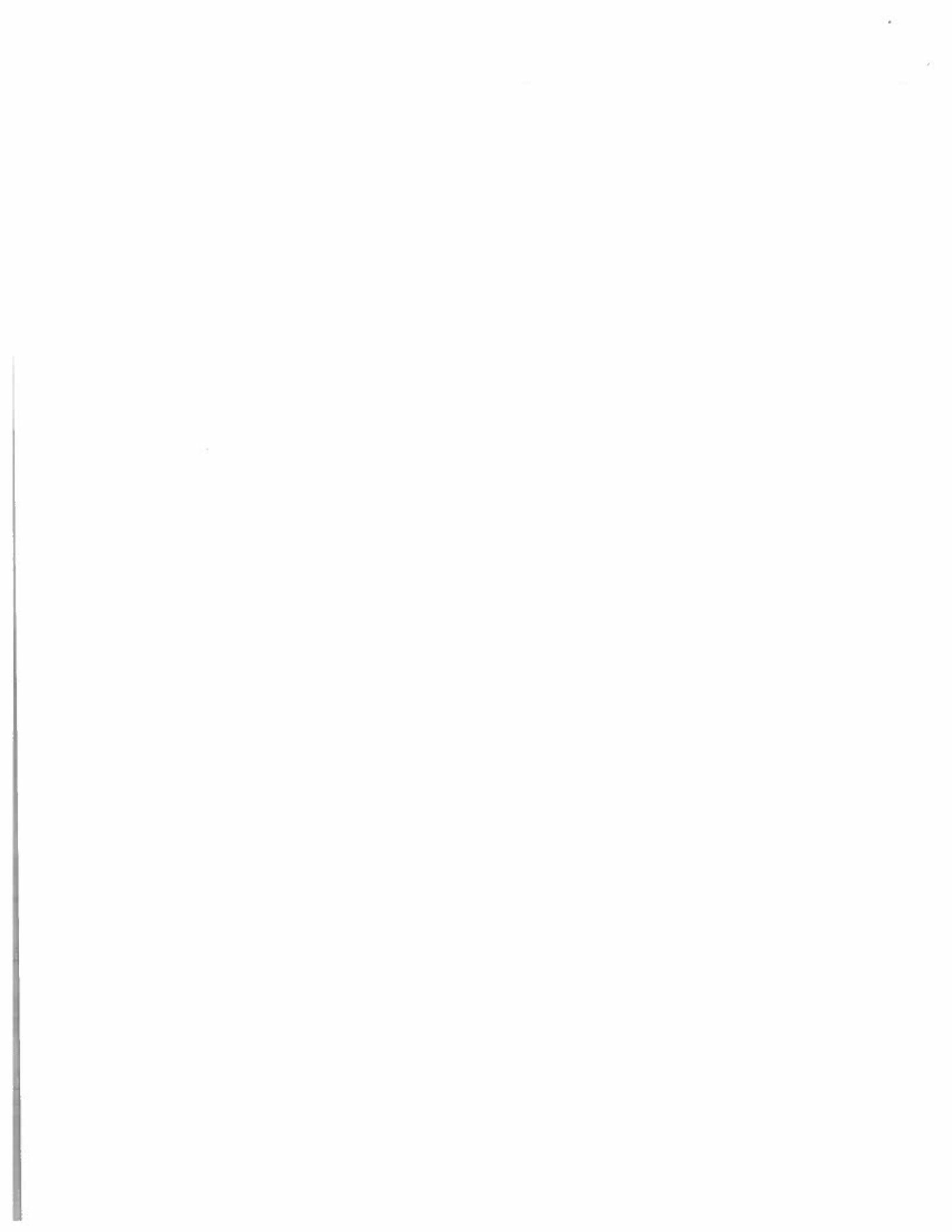
**Supervision:** 1 supervisory teacher and 4 volunteers per class, in order to provide a required minimum.

**Student Expectations:**

- Students are expected to behave in the same manner as they are expected to behave in school.
- Students are required to bring any required medication and administer as needed.
- Students are required to remain with their designated group at all times.

**Parent/Guardian Expectations:**

- Ensure that children are appropriately dressed for the weather / bus.
- Read and sign this document and return the school’s portion by May 3<sup>rd</sup>, 2017.



## Safety Assessment

State special risks associated with the activity(ies) and the procedures and precautions for these risks.

- A 1 to 5 supervision ratio.
- In the event of injury, illness or unusual circumstances, the following safeguards will be in place: student will bring required medication in a backpack, first aid kits will be available, we will have access to cell phones.
- Medical personnel will be phoned if necessary and parents will be contacted.

### Student medical conditions and information procedures:

Medical Conditions: \_\_\_\_YES \_\_\_\_NO

Details of the medical conditions and the medication being sent on this trip:

\_\_\_\_ Medication needs to be administered by teacher while on the field trip/activity

\_\_\_\_ Allergies include: \_\_\_\_\_ Epi-pen is required: \_\_\_\_

\_\_\_\_ Asthma \_\_\_\_\_ Inhaler is required \_\_\_\_

\_\_\_\_ Specialized transportation

\_\_\_\_ Other: \_\_\_\_\_

Please note: Any medical or required equipment needed for your child on this trip/activity must be checked by the parent to ensure that it is in working order prior to the trip and either in the child's possession or the teacher's possession upon your instruction. This includes epi-pens, and inhalers.

### Written Consent

Parents/guardians must provide written consent for their child(ren) to attend any given field trip. Teachers are NOT able to accept verbal permission given over the telephone. A student will not be able to attend a field trip unless the teacher has received a fully completed and signed consent form for each child.

I have read and understood the educational and safety assessment provided concerning the detailed school activity. Please be aware that with any activity there are some risks.

I give permission for my child \_\_\_\_\_ to attend the Edmonton Valley Zoo field trip on May 10<sup>th</sup>, 2017.

I hereby authorize any of the supervisors to administer medical attention that the above named student requires and to make any arrangements requires for emergency transportation. I assume all responsibility for the costs of such transportation.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Work Telephone: \_\_\_\_\_

Cellular Telephone: \_\_\_\_\_

Alternate Emergency: \_\_\_\_\_

